

IMPORTANT INFORMATION FOR APPLICANTS

Before completing the EOI Form:

- Before completing the EOI Form it is recommended that Applicants read the “NHFIC Guidelines for National Housing Infrastructure Facility Loans, Grants and Equity Investments”, (**Guidelines**) which is available on the NHFIC website at www.nhfc.gov.au. Capitalised terms in this EOI Form have the same meaning as in the Guidelines, unless the context requires otherwise.
- The NHFIC recommends that Applicants seek advice from their legal, business, tax and financial advisors before applying for NHIF Finance or making any decision in relation to NHIF Finance.
- Applicants are also encouraged to contact the NHFIC by calling 1800 549 767 or emailing inquiries@nhfc.gov.au to discuss their proposal. This will assist Applicants to determine whether they may be eligible for NHIF Finance.

The EOI Form:

- Applicants must complete and submit this EOI Form before submitting a formal application for NHIF Finance. Information provided in the EOI Form will assist in determining Applicants’ eligibility to apply for a NHIF Loan and/or NHIF Grant. Applicants may submit a completed Application Form once their EOI Form has been assessed by the NHFIC, the NHFIC confirms the Applicant is eligible and invites them to submit an Application Form.
- Applicants that are applying for both a NHIF Loan and a NHIF Grant are only required to complete 1 EOI Form. All parts of the EOI Form must be completed by all NHIF Loan and /or NHIF Grant Applicants regardless of whether the Applicant is applying for a NHIF Loan only, a NHIF Grant only, or applying for both a NHIF Loan and a NHIF Grant.
- If there is insufficient space to respond to the EOI Form, please attach additional pages with your response and refer to the relevant section of the EOI Form.
- This EOI Form is not to be used for applications for a NHIF Equity Investment. Applicants wishing to apply for a NHIF Equity Investment should refer to the Guidelines for further details.

EOI assessment:

- EOI Forms will be assessed in the order of receipt based on the date a fully complete EOI Form is received by the NHFIC.
- If your EOI Form is incomplete it will not enter the assessment queue until **ALL** required information and documents are provided to the NHFIC.

How to apply:

Completed and signed EOI Forms (with all information and documentation required to be submitted with the EOI Form) must be submitted to the NHFIC by either:

- Post: Level 10, Export House, 22 Pitt Street, Sydney, 2000
- Email: inquiries@nhfc.gov.au

Enquiries:

If you have any questions, please contact the NHFIC by calling 1800 549 767 or by email at inquiries@nhfc.gov.au.

An EOI Form is expressly not an application or proposal for any NHIF Loan and does not require the NHFIC to make any financing decision nor a decision not to provide finance.

ELIGIBILITY CHECKLIST

In order to be considered for NHIF Finance, the Applicant must answer:

- **Yes** to all of questions 1 to 7 below; and
- **Yes** to only one of the questions from questions 8 to 15 below.

If the Applicant answers **No** to any of questions 1 to 7 or **No** to all questions from questions 8 to 15 below, the Applicant will be ineligible to apply for NHIF Finance.

If you have any questions about eligibility, contact the NHFIC using the contact details on the first page of this EOI Form or refer to the Guidelines on the NHFIC website.

You must answer “yes” to all of questions 1 to 7 (inclusive) to be considered for NHIF finance:

No.	Eligibility Question	Answer
1.	Is the Applicant applying for NHIF Finance in respect of a project (Proposed Project) that provides critical infrastructure to support new housing (particularly new affordable housing)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Is the Applicant applying for NHIF Finance in respect of a project that demonstrates “additionality”, that is, the project would be unlikely to proceed, or would be likely to proceed only at a much later date, or with a lesser impact on new affordable housing, without NHIF Finance?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Is the Applicant applying for NHIF Finance in respect of a project that does not provide or develop housing directly, or community infrastructure (for example, parks, day-care centres or libraries)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Is the Applicant applying for NHIF Finance in respect of a project that provides critical housing-enabling infrastructure within Australia?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Does the Applicant have an Australian Business Number (ABN)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Does the Applicant have an account with an Australian financial institution?	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	Is the Applicant legally constituted at the time of lodging this application or, in the case of special purpose vehicles, is the Applicant able to demonstrate that it will be legally constituted by the time any Facility Agreement is entered into?	Yes <input type="checkbox"/> No <input type="checkbox"/>

You must answer “yes” to only one question from questions 8 to 15 (inclusive):

8.	Is the Applicant an Australian State or Territory?	Yes <input type="checkbox"/> No <input type="checkbox"/>
9.	Is the Applicant a local governing body as defined in section 4 of the <i>Local Government (Financial Assistance) Act 1995</i> (Cth)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
10.	Is the Applicant a local government-owned investment corporation or utility provider which engages in substantial trading or financial activities?	Yes <input type="checkbox"/> No <input type="checkbox"/>
11.	Is the Applicant a State government-owned utility provider that forms part of the State?	Yes <input type="checkbox"/> No <input type="checkbox"/>
12.	Is the Applicant a utility provider that is a corporation engaged in substantial trading or financial activities?	Yes <input type="checkbox"/> No <input type="checkbox"/>
13.	Is the Applicant a Territory government-owned utility provider?	Yes <input type="checkbox"/> No <input type="checkbox"/>
14.	Is the Applicant a registered community housing provider? (<i>CHPs must provide, with this EOI Form, evidence of registration as a Tier 1, 2 or 3 CHP</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
15.	Is the Applicant a special purpose vehicle that: <ul style="list-style-type: none"> • has at least one member that is able to answer “yes” to one of the questions from questions 8 to 14 above; • has the purpose of undertaking housing-enabling infrastructure projects; and • is either: <ul style="list-style-type: none"> – an incorporated entity engaging in substantial trading or financial activities; or – a partnership or joint venture where all members are incorporated entities engaging in substantial trading or financial activities? 	Yes <input type="checkbox"/> No <input type="checkbox"/>

PART A: APPLICATION DETAILS

This part of the Application Form must be completed by all NHIF Loan and / or NHIF Grant Applicants.

1. NHIF Finance requested

Is the Applicant applying for (tick all applicable): NHIF Loan: _____ (specify amount requested)
 NHIF Grant: _____ (specify amount requested)

Does the Applicant intend to also apply for a NHIF Equity Investment? Yes
 No

2. Applicant details

Name:

Trading name (if applicable):

Type of Applicant:

- | | |
|--|---|
| <input type="checkbox"/> Australian State | <input type="checkbox"/> State government-owned utility provider that forms part of the State |
| <input type="checkbox"/> Australian Territory | <input type="checkbox"/> Territory government-owned utility provider |
| <input type="checkbox"/> Local governing body as defined in section 4 of the <i>Local Government (Financial Assistance) Act 1995</i> (Cth) | <input type="checkbox"/> Registered community housing provider (<i>CHPs must provide, with this EOI Form, evidence of registration as a Tier 1, 2 or 3 CHP</i>) |
| <input type="checkbox"/> Local government-owned utility provider which engages in substantial trading or financial activities | <input type="checkbox"/> Local government-owned investment corporation which engages in substantial trading or financial activities |
| <input type="checkbox"/> Utility provider that is a corporation engaged in substantial trading or financial activities | <input type="checkbox"/> A special purpose vehicle (SPV) (<i>please complete section 3 of Part A below</i>) |

Description of the Applicant's business activities:

ABN:

ACN (if applicable):

Does the Applicant have an Australian bank account? Yes No

Does the Applicant exist and is it legally constituted? Yes No

3. Contact details for communications in respect of the EOI (if the Applicant is an SPV, the Lead Organisation’s contact details must be provided)

Contact person name:

Contact person’s title, role or relationship to Applicant:

Phone number:

Mobile number:

Fax number:

Email address:

Physical Address
(of the Applicant)

Postcode

Postal Address

(if different to above)

Postcode

4. Conflicts of interest

Does the Applicant have any actual, potential or perceived conflicts of interest (including any professional, commercial or personal relationship with a party who is able to influence the NHIF EOI assessment or NHIF application process, or any relationship with, or interest in, an organisation which is likely to interfere with, or restrict, the Applicant from carrying out the Proposed Project)?

If so, please identify any such conflicts and provide details.

5. Special Purpose Vehicle details (this section is only required to be completed by Applicants that are SPVs)

(a)	Type of SPV:	<input type="checkbox"/> Company <input type="checkbox"/> Partnership <input type="checkbox"/> Unincorporated Joint Venture
(b)	Description of the purpose of the SPV and role/s and responsibility/ies of the SPV in the Proposed Project:	

SPV members	
(Provide the following details for each member of the SPV. If there are additional members or insufficient space to respond, please attach additional pages to this Application Form.)	
Member 1	
(1)	Name:
(2)	ACN (if applicable):
(3)	ABN (if applicable):
(4)	Relationship with SPV (for example, shareholder or partner):
(5)	Ownership interest in SPV (if applicable):
(6)	<p>Is the member an Underlying Eligible Member (that is, would the member respond “yes” to one of questions 8 to 14 on page 2 of this EOI Form):</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please specify the SPV member’s type of entity:</p>
(7)	<p>Is this member the Lead Organisation that will be in contact with the NHFIC in respect of the EOI?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(Only an Underlying Eligible Member may be nominated as the Lead Organisation.)</p>
(8)	Description of member and the activities the member is engaged in (including details supporting whether the member is engaged in substantial trading or financial activities):
(9)	Outline of the relevant experience and / or expertise that the member will bring to the Proposed Project:
(10)	Role/s and responsibility/ies of the member in the SPV and the Proposed Project (including an overview of how the member will work with other members of the SPV to successfully complete the Proposed Project):
(11)	If any, details of the resources that the member will contribute to the SPV and / or Proposed Project
(12)	Proposed duration of the commitment from the member to the Proposed Project (and details of any assurances in respect of this):

Member No. ____		
(1)	Name:	
(2)	ACN (if applicable):	
(3)	ABN (if applicable):	
(4)	Relationship with SPV (for example, shareholder or partner):	
(5)	Ownership interest in SPV (if applicable):	
(6)	Is the member an Underlying Eligible Member (that is, would the member respond "yes" to one of questions 8 to 14 on page 2 of this EOI Form):	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please specify the SPV member's type of entity:
(7)	Is this member the Lead Organisation that will be in contact with the NHFIC in respect of the EOI?	Yes <input type="checkbox"/> No <input type="checkbox"/> (Only an Underlying Eligible Member may be nominated as the Lead Organisation.)
(8)	Description of member and the activities the member is engaged in (including details supporting whether the member is engaged in substantial trading or financial activities):	
(9)	Outline of the relevant experience and / or expertise that the member will bring to the Proposed Project:	
(10)	Role/s and responsibility/ies of the member in the SPV and the Proposed Project (including an overview of how the member will work with other members of the SPV to successfully complete the Proposed Project):	
(11)	If any, details of the resources that the member will contribute to the SPV and / or Proposed Project	
(12)	Proposed duration of the commitment from the member to the Proposed Project (and details of any assurances in respect of this):	

6. Project information

(a)	<p>Summary and description of the Proposed Project (including location):</p>
(b)	<p>Why is the Applicant seeking NHIF Finance for the Proposed Project?</p> <p><i>Explain the Applicant's rationale for seeking NHIF Finance, including any difficulties experienced in obtaining private sector funding for the Proposed Project.</i></p>
(c)	<p>Does the Proposed Project provide critical infrastructure to support new housing (particularly new affordable housing)? <i>Identify the likely effect of the Proposed Project on the supply and ongoing availability of housing (in particular, affordable housing).</i></p> <p>Provide evidence in support of your response, including:</p> <ul style="list-style-type: none"> • Evidence demonstrating: <ul style="list-style-type: none"> – the impact of the Proposed Project on the amount of housing; – the impact of the Proposed Project on the timing of the supply of housing; and – the extent to which relevant approvals (for example, local, state and federal) are in place or underway and the status of any authorisations, consents, licences, exemptions, filings or registrations in respect of the Proposed Project. • Project feasibility and construction programs for the Proposed Project.

<p>(d)</p>	<p>What is the total value of the construction works for the Proposed Project?</p>
<p>(e)</p>	<p>What are the funding sources for the Proposed Project and have other parties provided (or committed to provide) funding / finance for the Proposed Project?</p> <p>Will any additional public or private sector funding or finance be sought for the Proposed Project from other parties (other than the NHFIC)?</p> <p><i>Provide details in support of your response (including the amount of funding, purpose of the funding and the names of the relevant parties).</i></p>
<p>(f)</p>	<p>Will the Proposed Project be unlikely to proceed, or would be likely to proceed only at a much later date, or with a lesser impact on new affordable housing, without financing provided by the NHFIC? Provide evidence in support (for example, evidence that alternative finance could not be obtained that would make the Proposed Project viable or achieve the same impact on affordable housing supply; evidence of impact of debt cost savings associated with a NHIF loan on affordable housing outcomes).</p>
<p>(g)</p>	<p>Does the Proposed Project involve the construction of housing directly or the provision of community infrastructure (for example, parks, day-care centres or libraries)?</p>

7. Ability to repay a NHIF Loan

(a)	Value of Applicant's current assets and liabilities as at the date of the application:	\$ _____ (total current assets) \$ _____ (total non-current assets) \$ _____ (total current liabilities) \$ _____ (total non-current liabilities)
(b)	Value and details of any land owned by the Applicant:	
(c)	Value and details of the Applicant's other significant assets:	
(d)	Value and details of any other finance arrangements entered into by the Applicant:	
(e)	Value and details of any of the Applicant's contingent liabilities:	

Documents to be provided in respect of the Applicant's financial information:

- Applicant's audited financial statements for the last 3 financial years (if possible), including balance sheets, statements of cash flows, statements of owner's equity, income statements.
- If the Applicant is an SPV and has been in business for less than 2 years, the above documents (described in items 1 and 2) for the last 3 financial years must be provided for each member of the SPV.
- Applicant's current business plan and financial forecasts.
- If the Applicant is a CHP and is subject to the National Regulatory System for Community Housing, a copy of the most recent board approved "financial performance report" prepared by the Applicant as part of demonstrating its compliance with "Performance Outcome 7: Financial Viability".

8. Security

For Applicants other than States or Territories, provide details of the security the Applicant proposes to offer in respect of the NHIF loan including:

- (a) the approximate total market value of the real property and other assets that the Applicant proposes to grant security over in support of the proposed NHIF Loan, and**
- (b) the approximate per annum net income earned in respect of those assets.**

(Specify amounts (based upon historic valuations or other reasonable estimations), identifying (where applicable) the proportion of such amounts that relate to assets other than real property assets)

9. Confidential information

Identify any information in this application that should be treated as confidential in any subsequent Facility Agreement and provide reasons in support.

10. Restrictions

Identify any conditions or restrictions (for example, any corporate governance restrictions or any State government approvals or conditions that may be relevant to the Applicant) that may affect the Applicant's ability to obtain NHIF Finance, comply with any obligations under NHIF Finance documents or carry out the Proposed Project.

PART B: ACKNOWLEDGEMENT & CONSENT

This part of the EOI Form is to be completed and signed by all NHIF Loan and / or NHIF Grant Applicants.

1. The Applicant has read, understood and agrees with the terms in the National Housing Infrastructure Facility Guidelines for Loans, Grants and Equity Investments.
2. The Applicant represents and declares that it satisfies the eligibility criteria for a NHIF Loan and NHIF Grant on page 2 of this EOI Form.
3. The Applicant represents and declares that, to the best of its knowledge, the EOI Form submitted by the Applicant (including any supporting information or documentation) is true, complete and correct as at the date of lodgement of the EOI Form. If the Applicant becomes aware of any inaccuracies in its submitted EOI Form or if there is any change in circumstances that would affect the Applicant's application for NHIF Finance, the Applicant must notify the NHFIC immediately in writing. Giving false and misleading information is a serious offence under the Criminal Code Act 1995 (Cth).
4. If the Applicant is an SPV, the Applicant represents that the Applicant's members consent to the lodgement of this EOI Form and the provision of the information contained in the EOI Form to the NHFIC.
5. The Applicant acknowledges that the EOI Form will be assessed in the order of the date it is deemed to be complete by the NHFIC. The Applicant acknowledges that submission of the EOI Form is not a formal application for NHIF Finance. After submitting a completed EOI Form, a NHFIC loan originator and/or NHFIC relationship manager will be in contact with the Applicant to further discuss the Applicant's proposal and requirements for submitting a formal application. The Applicant acknowledges that submitting an EOI Form does not guarantee that the Applicant will receive NHIF Finance and that there is no agreement between the NHFIC and the Applicant for the NHFIC to provide NHIF Finance to the Applicant unless a Facility Agreement is executed by the NHFIC and the Applicant.
6. The Applicant acknowledges that NHIF Finance is limited and capped (as described in the Guidelines).
7. The Applicant agrees that, if the Applicant is invited to submit a formal application for NHIF Finance and that application is subsequently approved by the NHFIC, the Applicant will be required to enter into a legally binding agreement with the NHFIC, on terms satisfactory to the NHFIC, that sets out the terms and conditions under which the NHIF Loan and / or NHIF Grant will be provided, if the Applicant wishes to receive NHFIC Finance.
8. The Applicant represents and confirms that it is not under external administration and that none of its members or directors (if applicable) have been declared bankrupt or are subject to bankruptcy proceedings.
9. The Applicant acknowledges and agrees that completion and submission of this EOI Form is made at its own cost and risk, that the assessment of EOI Forms and selection of successful applicants is at the absolute discretion of the NHFIC and this EOI Form remains the property of the NHFIC.
10. The Applicant authorises the NHFIC to collect from, and disclose to, any information regarding the Applicant's affairs with the Applicant's financial advisers, accountants, insurance companies, credit reporting agencies or any contact (including the Lead Organisation) noted in the Applicant's EOI form. The Applicant authorises and directs its financial advisers, accountants, insurance companies or any other business contacts to supply any required information to the NHFIC, and authorises the NHFIC to undertake all necessary credit checks, company searches and other enquiries it determines necessary.
11. The Applicant authorises and consents to the information contained in this EOI Form and any other information provided to the NHFIC in respect of the EOI Form submitted by the Applicant (including any personal information provided by the Applicant to the NHFIC or in respect of the EOI Form submitted by the Applicant) to be collected by the NHFIC and disclosed by the NHFIC to:
 - the Australian Taxation Office;
 - the NHFIC Board and the NHFIC's employees and contractors;

- the Commonwealth of Australia, employees and contractors of the Commonwealth and other Commonwealth agencies for any purpose;
 - State, Territory or local government agencies;
 - the Auditor-General, Ombudsman or Information Commissioner;
 - a Minister, House or a Committee of the Australian Parliament; and
 - any other person or entity if such disclosure is in accordance with the *Privacy Act 1988* (Cth) (**Privacy Act**) or is required by law or a court or tribunal order.
12. The Applicant agrees to comply with the Privacy Act and represents that it has complied with the requirements of the Privacy Act with respect to any personal information provided by the Applicant to the NHFIC.
 13. The Applicant agrees that the information provided to the NHFIC in respect of the EOI Form submitted by the Applicant may be collected, used and disclosed by the NHFIC for the purpose of administering the NHIF, assessing the Applicant's EOI Form and any subsequent application, the ongoing management of the Applicant's EOI Form and application, and researching, monitoring and analysing the NHIF and its activities. The NHFIC does not intend to disclose personal information provided by the Applicant to recipients located outside of Australia. The NHFIC's privacy policy (available on the NHFIC website at www.nhfic.gov.au) provides further information about the NHFIC's management of personal information, including how personal information held by the NHFIC may be accessed, how personal information may be corrected and how individuals may complain about a breach of the Privacy Act.
 14. The Applicant agrees that the NHFIC may request further information and conduct further checks to verify the contents and information provided in the Applicant's EOI Form, and the Applicant agrees to provide any further information and assistance requested by the NHFIC and agrees to participate in a follow-up survey if requested.
 15. The Applicant acknowledges and agrees the NHFIC and the Australian Government are not liable for any cost, loss or damage however caused (including negligence on the part of the NHFIC or the Australian Government) that is suffered or incurred by the Applicant as a consequence of any matter or thing relating to, or incidental to its reliance on the Guidelines, its EOI Form or application, its participation in the NHIF Loan Program or NHIF Grant Program or provision of information in respect of the NHIF.

_____, (the Applicant) hereby agrees with the above terms:
 [Insert name of Applicant]

 Signature of authorised signatory

 Signature of authorised signatory / witness

 Name and title of authorised signatory

 Name and title of authorised signatory / witness

Date: _____